



EMPLOYMENT APPLICATION

Second Harvest Food Bank does not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, ancestry, disability, medical condition (cancer related and genetic characteristics), marital status, sex, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties.

Name _____ Date _____
First Middle Last

Telephone (____) _____ Email address _____

Address _____
No. Street City State Zip

Employment Desired

Position applying for _____ Salary expectation _____

Are you available for work on weekends, if necessary? Yes ___ No ___

Are you available to work overtime, if necessary? Yes ___ No ___

If hired, on what date can you start work? _____

Have you ever applied to, or worked for, Second Harvest Food Bank? Yes ___ No ___

If yes, when? _____

Do you have any friends or relatives working for Second Harvest Food Bank? Yes ___ No ___

If yes, state name(s) and relationship _____

Are you at least 18 years old? Yes ___ No ___

(If under 18, hire is subject to verification that you are of minimum legal age.)

If hired, can you present proof of your eligibility to work in the U.S.? Yes ___ No ___

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Yes ___ No ___

Are you presently employed? Yes ___ No ___

If yes, may we contact your employer? Yes ___ No ___

If yes, why are you considering leaving? _____

Not all of our clients speak English; do you speak/write/understand any other languages? Yes ___ No ___

If yes, which language(s) and what is your level of fluency? _____

References

List three people, not related to you, who have knowledge of your work performance

1) Name _____ Number of years acquainted _____
Address _____
Street City State Zip
Current position and organization _____
Telephone No. (____) _____ Email address _____
How do you know this person? _____

2) Name _____ Number of years acquainted _____
Address _____
Street City State Zip
Current position and organization _____
Telephone No. (____) _____ Email address _____
How do you know this person? _____

3) Name _____ Number of years acquainted _____
Address _____
Street City State Zip
Current position and organization _____
Telephone No. (____) _____ Email address _____
How do you know this person? _____

Please Read Carefully, Initial, and Sign Below

_____ I understand that failure to reveal any prior employer, or giving false or misleading information on any part of this application, can result in disqualification for employment consideration or, if hired, may be grounds for termination.

_____ I understand that if I am hired, my employment is for no definite time and may be terminated at any time without prior notice.

_____ I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Second Harvest to verify their accuracy and to obtain reference information on my work performance. I further release Second Harvest from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

Date _____ **Applicant's Signature** _____

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